

Call for Sessions - Roundtable Discussions

Roundtable Discussion Highlights

- All roundtable discussions are 30-minutes in length and should be informal and discussion based.
- The purpose of the roundtable discussions is to continue conversations and expand on breakout sessions while networking with other attendees.

FAQs

Who should submit a proposal?

Thought leaders across career education are encouraged to propose sessions for the Convention. Please note that you must be a CECU/NACC member prior to the event to be eligible to have your session accepted.

What topics should proposals address?

Topics can address education; compliance; assessment; admissions; well-being; diversity, equity, and inclusion; regulatory issues; current issues in higher education; and other related research and innovations in the career education environment.

What do successful roundtable descriptions consist of?

- Descriptions should be clear and concise regarding topic for discussion, providing detail on what would be discussed and why it is important to Convention attendees.

What is needed for submission of a roundtable proposal?

- CECU member status
- Point of contact
- Title
- Description
- Facilitator name, company, title, email.
- Selected topic track (one of the following):
 - Regulatory & Government Relations – Sessions will provide information about current regulations and changes in Washington, DC as well as how to be the voice in your community to affect positive change and partnerships with representatives. Topics include compliance, regulatory topics, 90/10, Title IV, etc.
 - Business Operations – Sessions in this track will focus on equipping attendees with the information and skills needed to operate career education institutions to meet the needs of students while managing a successful organization. Topics include communications, business operations, program development and outcomes, strategic planning, alumni engagement, marketing, etc.
 - Leadership & Professional Development - Sessions in this track focus on developing skills and expertise in the field. They can include topics such as leadership capacity, diversity and inclusion, organizational leadership, personal career development, cultural

competence, strategic planning, change management, and staff recruitment and retention.

What is the difference between Breakout Sessions and Roundtable Discussions?

Breakout sessions, along with keynote sessions, create the core content and foundation of the Career Education Convention. Breakout sessions are formal, 1-hour sessions proposed and presented by experts in the career education sector. Roundtable discussions are 30-minute sessions intended to supplement the content of breakout and keynote sessions, while providing an informal discussion environment to connect with other attendees on hot topics in higher education. Both proposal forms will be open from March 1 – 31, 2023. Please note, there are separate forms for the Breakout Session and Roundtable Discussions.

Can I submit a proposal for a breakout session and roundtable discussion?

Yes, you are welcome to submit interest for both.

Prohibited Activities Includes:

- Product demonstrations of any kind.
- Extensive highlighting of any product or service.
- Brochures or flyers with sales focus.
- Conducting sign-in sheets, mass collection of business cards, or roll call for the intention of sales activities.